



106 Washington Avenue, Oshkosh, Wisconsin 54901-4985

MEMORANDUM

TO: Oshkosh Public Library Board of Trustees

FROM: Jeff Gilderson-Duwe

DATE: October 18, 2018

RE: 2019 SCHEDULE OF LIBRARY FACILITY CLOSINGS

The proposed closings are based upon a combination of factors including holidays established in the Library Employee Handbook, days of anticipated low usage, and other special circumstances. This proposed schedule is consistent with those of previous years.

Monday, December 31, 2018	New Year's Eve - closing time of 5 p.m.
Tuesday, January 1, 2019	New Year's Day
Friday, February 15, 2019	Staff Development Day
Sunday, April 21, 2019	Easter Sunday
Sunday, May 26, 2019	Memorial Day Sunday
Monday, May 27, 2019	Memorial Day Summer Schedule Begins
Thursday, July 4, 2019	Independence Day
Monday, September 2, 2019	Labor Day Fall Schedule Begins
Thursday, November 28, 2019	Thanksgiving Day
Tuesday, December 24, 2019	Christmas Eve
Wednesday, December 25, 2019	Christmas Day
Tuesday, December 31, 2019	New Year's Eve - closing time of 5 p.m.
Wednesday, January 1, 2020	New Year's Day